

UNAPPROVED DRAFT1



**Minutes of the High Wych Annual Parish Council Meeting
Wednesday 13th May 2026
7.30pm in High Wych Memorial Hall**

Cllr Tom Payne (TP) Cllr Jacqueline Jackson (JJ)*
Cllr John Andreotti (JA)* Cllr Brian Sullivan (BS)*
Cllr Carrie Payne (CP)*
*** Denotes present**

Present: One member of the public

Clerk: Colin Marks, Clerk to the Parish Council

		ACTION
	Chairman Tom Payne was absent, therefore Vice Chair John Andreotti presided and opened the meeting at 8.20pm.	JA
26.029	Election of a Chairman RESOLVED: That Cllr Tom Payne be elected as Chairman for the ensuing year.	
26.030	Acceptance of Office The Chairman was not present to sign his Declaration of Acceptance of Office. This will be done before the July meeting.	TP/Clerk
26.031	Apologies for absence 1. Councillors: Tom Payne: due to business. Accepted 2. Others: County Cllr Eric Buckmaster, PC Shelly Marshall,	
26.032	Declarations of Interest and requests for dispensations 1. Interests: None 2. Dispensation requests: None received	
26.033	Appointment of Vice-Chairman RESOLVED: That Cllr John Andreotti be appointed Vice-Chairman for the ensuing year. The Vice-Chairman signed his Declaration of Acceptance of Office	JA/Clerk
26.034	Appointment of portfolio holders for the ensuing year 1. Allotments: Cllr Carrie Payne. 2. Playing Fields and Open Spaces: Open Spaces: Cllr John Andreotti Play Area: Natalie Higgins following her co-optation at the Ordinary May meeting 3. Footpaths/Public Rights of Way/Accessibility: Cllr Jacqueline Jackson 4. Police Locality: Cllr Brian Sullivan 5. Car Park: Cllr John Andreotti 6. Others: As deemed necessary during the coming year 7. Allen's Green: Cllr Brian Sullivan 8. Village Halls liaison: Cllr John Andreotti and Cllr Tom Payne	CP JA NH JJ BS JA BS JA/TP
26.035	General Power of Competence (GPC) Noted: that the Parish Council has the GPC	Clerk
26.036	Review of Governance policies and procedures 1. Code of Conduct RESOLVED: The adopted 15 Sept 2021 version approved as presented to the meeting	

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- 2. **Internal Financial Controls Policy**
Reviewed and **RESOLVED to approve as presented to the meeting.** Clerk
- 3. **Financial Risk Assessment**
RESOLVED: Approved as presented to the meeting. Signed by the Chairman. Clerk/JA
- 4. **Financial Regulations:** Updated NALC Model 2025
Reviewed and **RESOLVED to approve as presented to the meeting.** Clerk
- 5. **Standing Orders** Updated NALC Model 2025
Reviewed and **RESOLVED to approve as presented to the meeting.** Clerk
- 6. **Publication Scheme**
RESOLVED: To adopt the ICO scheme as per the template presented to the meeting. Clerk
- 7. **Other policies:** None submitted to the meeting.

There being no further business, the Chairman thanked everyone for attending and closed the meeting at 8.33pm.

Signed.....

DRAFT